

Museum Job Function

Conservation Job Family

Level	Function/ Roles	Experience & Education (Minimum Required)	Duties and Responsibilities (Cumulative from level to level in each job family)	Impact/Scope	Supervision
58E	Conservation Scientist II	<p>PhD in chemistry/physical science</p> <p>Experimental research experience with emphasis on artists' materials & techniques</p> <p>7 years progressively responsible experience in conservation science</p> <p>Foreign language competency preferred</p>	<ul style="list-style-type: none"> • Supervises and evaluates lab staff and analytical components of student projects • Manages client relations, contracts and projects • Collaborate with conservators and curators in technical study. • Oversees and performs testing and analysis of objects and materials using a range of sophisticated equipment and techniques. • Presents and publishes materials, techniques and findings. • Supervises analytical lab, including selection, supervision and evaluation of staff and student interns 	<p>IMPACT Significant impact on operations, resources, or University's reputation</p> <p>SCOPE Provides comprehensive conservation work for a museum or collection</p>	<p>RECEIVED: Under General Direction: Within this job, the incumbent normally performs regular assignments using own judgment and following department / university policy, while keeping supervisor informed as necessary. Receives general guidance on new projects as to methods, procedures and desired end results. Incumbents have discretion to make decisions within the scope of their responsibilities. Complex assignments are usually reviewed upon completion.</p> <p>GIVEN: Individual Contributor: Works independently or as part of a team to achieve results.</p>

NOTE:

- 1) Individual positions will typically have most, but not necessarily all, of the Duties & Responsibilities listed
 - 2) Grade Recommendations based on comparative review/analysis of internal positions and external market data.
 - 3) E = exempt, N = non-exempt but outside HUCTW due to job content, grade and/or a Confidential / Supervisory exclusion
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