# FAS Human Resources...at a Glance

## Mission

To attract, develop and engage a diverse staff committed to excellence and mutual respect, in support of the FAS teaching and research mission.

## Goals 2020 - 2021

- **Implement a targeted recruitment strategy to diversify FAS staff**, identify and reduce the influence of unconscious bias in hiring decisions, and communicate FAS’ commitment to diversity in a manner that is welcoming and appealing to diverse job applicants, with a special focus on VERIP replacements, senior positions and critical roles with high visibility.

- **Partner with FAS colleagues on Return to Campus Planning**, keeping a specific focus on DIB for staff, as it relates to the framework and guidelines that are developed.

- **Embed FAS’s diversity commitment into all policies, practices and FAS HR materials**, including but not limited to job descriptions and postings, access to FAS HR services and resources, employee communications and the FAS HR website, and adjust, add or eliminate as appropriate.

- **Track and interpret relevant DIB metrics and measure progress in several key areas**; increase transparency and accessibility to the FAS community regarding DIB metrics and measures.

- In partnership with the FAS DIB office, offer DIB training, education, and awareness to all FAS HR staff, and **engage with FAS HR staff on DIB related professional development opportunities**.

## Strategic Priorities 2020-2021

- Cultivate a Collaborative, Adaptable and Inclusive FAS Community.
- Continue to strengthen the FAS Management Culture.
- Identify and Develop FAS Talent and Leadership.
- Focus on Organizational Compliance to Reduce FAS Risk.

## Values

**Make FAS Better**: Small efforts can have a big impact. We all contribute to making FAS a better place to work, teach and learn.

**Do the Right Thing**: We are committed to finding a balance between what’s in the best interests of the individual and the organization, even when it’s hard to do.

**Be a Partner**: HR works best when we partner with each other, our FAS colleagues, and other parts of Harvard.

**Keep it Real**: While caring and respectful, we also have the courage to be direct and authentic in how we communicate and interact with our clients and with each other.

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Please visit: [www.hr.fas.harvard.edu](http://www.hr.fas.harvard.edu) for complete and up-to-date resources, tools, and information.

This information is current as of October 2021.