

Technical Job Function

Environmental Health and Safety Job Family

Level	Function/ Roles	Experience / Education (Minimum Required)	Typical Duties and Responsibilities (Cumulative from level to level in each job family)	Impact/Scope	Supervision
58 E	Environmental Health and Safety Officer III	<p>Bachelor's degree required</p> <p>Masters degree preferred</p> <p>A.S.P. preferred</p> <p>7+ years of experience in Environmental Health and Safety</p>	<ul style="list-style-type: none"> • Develops program objectives, identifies corrective action strategies and provides periodic status reports to management • Collaborates with faculty and administration in the development and implementation of Emergency Management and Fire Safety programs • Provides technical consultation to engineers and architects performing facility design or renovation • Collaborates with internal/external colleges in development of regulatory standards and University wide Environmental and Safety policies • Leads multidisciplinary investigations • Acts as liaison to local Fire Department and other emergency response agencies • Leads cross-faculty ad-hoc committees 	<p>IMPACT Significant impact on operations, resources, or University's reputation</p> <p>SCOPE Provides complex environmental and safety advice for a lab, unit or school</p>	<p>RECEIVED: Under Limited Direction: Within this job, the incumbent performs regular assignments using own judgment. Determines methods and procedures on new projects. Held accountable for end results. Responsible for determining when supervisor or others should be consulted. The incumbent has discretion to make decisions within the scope of their responsibilities. Complex assignments are occasionally reviewed upon completion.</p> <p>GIVEN: Individual Contributor Works independently or as part of a team to achieve results.</p>

NOTE:

- 1) Individual positions will typically have most, but not necessarily all, of the Duties & Responsibilities listed
- 2) Grade Recommendations based on comparative review/analysis of internal positions and external market data.
- 3) E = exempt, N = non-exempt but outside HUCTW due to job content, grade and/or a Confidential / Supervisory exclusion