

Facilities Job Function

Landscape Services Job Family

Level	Function/ Roles	Experience/ Education (Minimum Required)	Typical Duties and Responsibilities (Cumulative from level to level in each job family)	Impact/Scope	Supervision
58E	Landscape Manager	<p>Bachelor's degree in horticulture or equivalent</p> <p>10 years experience in landscape services</p> <p>5+ years of supervisory experience required</p> <p>Must have a valid Massachusetts pesticide and hydraulic hoisting license</p>	<ul style="list-style-type: none"> • Manages all aspects of landscape and landscape support systems • Prepares and monitors annual operating and financial plans for landscape services and waste management • Oversees all solid waste and recycling programs • Designs turf and tree care programs • Develops programs to monitor and control pest infection and disease • Recruits, hires and trains staff • Selects and manages outside contractors • Develops and monitors budget 	<p>IMPACT Significant impact on operations, resources, or University's reputation</p> <p>SCOPE Typically manages the landscape services function for the University</p>	<p>RECEIVED Under General Direction: Within this job, the incumbent normally performs regular assignments using own judgment and following department / university policy, while keeping supervisor informed as necessary. Receives general guidance on new projects as to methods, procedures and desired end results. The incumbent has discretion to make decisions within the scope of his/her responsibilities. Complex assignments are usually reviewed upon completion.</p> <p>GIVEN Manages: Manages people and policies, allocates personnel and resources for given projects, full hire/fire authority, has primary responsibility for performance management and career development of employees, sets policy/standards within an area.</p>

NOTE:

- 1) Individual positions will typically have most, but not necessarily all, of the Duties & Responsibilities listed
- 2) Grade Recommendations based on comparative review/analysis of internal positions and external market data.
- 3) E = exempt, N = non-exempt but outside HUCTW due to job content, grade and/or a Confidential / Supervisory exclusion