



## Arts Job Function

# Senior Theater Technician

Grade 54

### Summary

Coordinates one of the following activities for theater productions: design/construction of costumes, lighting installation and maintenance, sound design, or scenery construction.

### Typical Duties

1. Works directly and collaboratively with his/her respective supervisor, i.e., Costume Designer, Lighting, Sound, or Scenery Supervisor.
2. Coordinates workflow for technicians, students, casuals, part time employees, and outside service providers.
3. Maintains equipment and tools necessary to perform job.
4. Trains others in proper costume design techniques, use of lighting and sound equipment, and scenery construction.
5. Maintains accurate documentation of each show.
6. May monitor expenses within an established budget.
7. May assist in hiring administrative staff.
8. May consult on productions outside of department.

### Costume

- Works with Costume Designer interpreting sketches and research.
- Determines yardage and supplies for each production.
- Liaison to Costume Design Manager for scheduling fittings.

### Lighting

- Works with Lighting Supervisor to plan and maintain lighting for theater productions.
- Coordinates use of special effects.

### Sound

- Works with Director to design sound for theater productions.

- Maintains and repairs sound equipment, making purchases when required and in consultation with supervisor.

#### *Scenery*

- Works with Director to plan and design scenery.
- Able to interpret and explain draft mechanical drawings and verbal/written instructions to technicians to ensure scenery is built according to the Designer's and/or Director's specifications.
- Coordinates building of platforms and purchase of furniture.

#### **Typical Requirements**

*Education:* BA/BFA preferred or equivalent work experience and training in lieu of degree.

*Skills and Experience:* 1-3 years' experience in theater setting. Broad working knowledge of costume construction, sound engineering, lighting design or scenery construction required. Ability to work with and support innovative directors and customer designers. Ability to work as part of a team and with a variety of projects, vendors, and constituencies. Ability to work independently and without immediate supervision.

Other [HUCTW generic job descriptions](#) can be found in HARVie's Union Contracts section.